



2009 Grant Reporting Form

Note: This form must be completed, signed and sent to the Variety office by December 15, 2009 in order for your organization to be considered for funding next year.

Organization: _____

Contact person: _____ Title: _____

Address/City/State/Zip: _____

Phone: _____ FAX: _____ E-mail: _____

Amount of 2009 Grant: \$ _____

For what purpose was the grant used? _____

If the funds have not been utilized to date, please state the reason for the delay and the date you anticipate spending the funds:

How did the grant make a difference to your organization and the children you serve? If possible, include a testimonial or specific instance.

Please provide a detailed accounting of how the grant funds were spent:
(You may attach a supporting schedule or financial report.)

<u>Description</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

Provide comments on the expenditure if necessary:

Signature of Responsible Officer _____ Date _____

Name (print) _____ Title _____

(Variety and/or its accounting firm may contact your organization to verify the expenditure of grant funds)

Please return completed form to:
Variety – The Children’s Charity of Iowa - 505 5th Avenue, Suite 310 - Des Moines, Iowa 50309
Phone: 515-243-4660 Fax: 515-243-5873 e-mail: stateoffice@varietyiowa.com